

Schedule A

Hektoen Institute Grant Document Checklist

Date: August 10, 2007

Grant Data from Imported from INGA: _____

Grant Name: _____

Hektoen's Grant number: _____

Grant period: From: _____ To: _____

Grant Type: Federal
 Fedederal pass thru/
 city/
 state/
 foundation/
 other

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Grant scanned files

Description

GRNT Chklist	Hektoen Grant Document Checklist		
1- Grant Contract			
2-Grant Budget			
3-Grant Sub contracts			
4- Grant lease			
5-Signature Cards			
6-Cash Receipts			
7-Cash Disbursements			
8- Correspondence			

		Subtotal	\$ 750.00
		Sales Tax	
		Total	\$ 750.00

Make all checks payable to **Hektoen Institute**
Thank you for your business!
Hektoen Institute 2100 W. Harrison St. Chicago, IL 60612